

# Grant Cycle

## Frequently Asked Questions

### Foundation Funding

**1. Does the Foundation accept online grant applications throughout the year?**

No, the Foundation only accepts online applications four weeks annually – from July 15 to August 15 – for the funding in the following year.

**2. How does an organization obtain a 2022 grant application form?**

2022 applications were accepted online July 15 - August 15, 2021.

**3. How does an organization obtain a 2023 grant application form?**

The 2023 online application is available July 15 - August 15, 2022 and only online submissions are accepted during that time period. Paper forms are not available and will not be accepted. The application can be found [online here](#).

**4. Does the Foundation have geographical grantmaking restrictions?**

Yes. A majority of our contributions through the grant application process are made where we have the largest concentration of Pacific Life employees - Orange County, California. In addition, some grants are provided in the greater Omaha, Nebraska area and the greater Lynchburg, Virginia area. Ideally, nonprofits should serve a large area, usually including more than one city or community. Organizations not serving the Southern California, Omaha, or Lynchburg areas are ineligible to apply.

**5. Can an organization apply for both a program grant and a capital grant in the same year?**

Yes. If a nonprofit meets the eligibility requirements for both a program and a capital grant, it may submit online two separate applications: one for a program grant and a different one for capital grant consideration.

**6. What types of projects are considered in the capital grant category?**

Capital grants are generally given to a nonprofit with an organized campaign already underway to raise substantial funds (e.g. to finance a building or major renovation). More than 50 percent of the campaign goal (excluding in-kind donations, anonymous gifts, and loans) must be pledged prior to consideration by the Foundation.

**7. Does the Foundation consider grants to individuals?**

No, support is not given to individuals, as the Foundation funding can only be given to tax-exempt nonprofit organizations that benefit many in the community.

**8. If an organization's 501(c)(3) tax-exempt public charity status is pending, can the organization submit a grant application?**

An organization must have a tax-exempt status and must include their 501(c)(3) IRS determination letter with the grant application. If an organization does not have a tax-exempt status it may request another tax-exempt organization to act as their fiscal agent. *Note:* If a nonprofit has previously been funded by the Foundation, it does not need to submit the 501(c)(3) letter with the grant application.

**9. Does the Foundation fund organizations outside the United States through its annual grant cycle?**

No, only 501(c)(3) organizations that are based and operate in the United States can be considered for annual grant cycle funding by the Foundation.

**10. The Foundation's guidelines state that K-12 schools can apply for a grant by invitation only through the "3Ts of Education", therefore a school cannot apply to the Foundation for a program or capital grant. What is the "3Ts of Education" program?**

The 3Ts of Education program provides small grants to K-12 schools where groups of children or grandchildren of Pacific Life employees are in attendance. The Ts stand for Technology, Teacher Training, and Textbooks. K-12 schools cannot apply for 3T grants, as it is an invitation-only process based on eligibility. K-12 schools that qualify for a 3Ts grant will be contacted by the Pacific Life Foundation.

**11. Does the Foundation accept requests for in-kind donations?**

No, the Foundation does not accept requests for in-kind donations through the application cycle.

**12. Does the Foundation support fundraising events (e.g., luncheons/dinners, tournaments)?**

No, the Pacific Life Foundation and Pacific Life do not support fundraising events. The Foundation is a grant making foundation and prefers to support programs and services through direct grants rather than through event sponsorships.

**13. Does the Foundation accept applications for marine mammal research grants?**

Marine Mammal research grant requests are not accepted through the Foundation's annual program and capital grant application process (July 15 – August 15).

Researchers affiliated with a nonprofit organization that are interested in submitting a request for marine mammal funding must submit their requests ONLY when Request for Proposals (RFPs) are issued through The Ocean Foundation/Pacific Life Foundation Whale Research Fund. There is no RFP issued at this time.

**14. When was the Pacific Life Foundation established?**

The Pacific Life Foundation was established in 1984 with a \$3 million gift from Pacific Life Insurance Company. Together with Pacific Life, the Foundation has contributed more than \$133 million to community and national nonprofit organizations. In 2021, \$7.45 million was contributed to nearly 450 nonprofits in the areas of arts and culture; civic, community, and economic development; education; health and human services; and the environment.

## Online Application

**1. I have submitted a grant application to the Pacific Life Foundation in the past. Do I need to create a new account?**

If you have not already created a Blackbaud Outcomes Grantee login, you will need to create a new account to access the Outcomes Grantee Portal. This new portal provides applicants access to all applications, progress updates, and requirements from all foundations in one location. When creating a new Blackbaud Outcomes account, please **use the same email address** used when you applied in the past. This will provide access to all previous applications, progress updates, and requirements.

**2. When I log in to the Blackbaud portal, why do I see grants I have submitted to other foundations?**

The Outcomes Grantee Portal provides applicants access to all applications, progress updates, and requirements from all foundations on the platform in one convenient location.

**3. How do I access the Blackbaud Outcomes Grantee Portal?**

You can access the Blackbaud Outcomes Grantee Portal by visiting <https://portal.blackbaudoutcomes.com>. It is recommended that you bookmark this page for future use. Once you begin the application process, you will need to log in through this URL to review/submit your application. Do not go back to the original application link as it will generate a new application.

**4. Do I need to answer all expected outcome measurements?**

No, you will only need to answer the required anticipated outcome measurements. All other outcome measurements are optional and can be completed if they apply to the requested program/project.

**5. How do I enter an outcomes measurement when completing the application?**

To submit a progress update, select the “Edit Outcomes” button. Enter the project end date. Please note you will be required to submit a year-end progress update at the end of the grant period. There are two outcome measurements the Pacific Life Foundation is requiring of all applications. All other outcome measurements are optional and can be completed if they apply to the requested program/project. To view additional measurable outcomes, click the “Add a measurement” link to expand the form and select from the measurable outcomes that are applicable to the program/project you are requesting funding for.

**6. Why won't my outcomes measurement save on the application?**

Please make sure that the anticipated outcome measurements include only numbers. The system is unable to accept letter or special characters.

**7. If the application is funded, how will I be notified when I have a progress update due?**

You will receive an email reminder when a progress update deadline is approaching. Additionally, as progress updates become due, they will be listed on your Blackbaud Outcomes home page.

**8. If funded, how often will progress updates be due? How do I submit a progress update?**

The Pacific Life Foundation will require one year-end progress update at the end of the grant period. To submit a progress update, visit your Blackbaud Outcomes Grantee Portal. On the homepage, you will have any progress updates that are coming due listed. Click on the name of the project title. To add the update, click “Edit progress” which will produce a pop-up where you can enter in your updated outcome measurement data as well as notes on the progress of the grant. We ask that you include any pertinent information regarding the grant in the notes section.

**9. Can I find out if the application was approved by checking the grantee portal?**

No, funding approvals and declinations will be sent in the mail in mid-November.

**10. How can I share an application with a colleague?**

The Blackbaud Outcomes Grantee Portal allows you to share applications and create Back-Up Groups for applications, progress updates, and requirements. To create a back-up group, using the control panel drop down, select “Manage Groups”. Create a new group by selecting “Add group”, naming the group and adding your colleague’s email address. Each colleague in the group will receive an email that they have been added to the group.

**11. I couldn’t find the answer to my question in this document. How can an organization contact the Foundation if it has further questions?**

Questions can be submitted via email to [PLFoundation@PacificLife.com](mailto:PLFoundation@PacificLife.com). Due to the large volume of applicants, there may be a delay in response. We will make every effort to respond promptly to your inquiry. Please include in the subject line if your inquiry is about a Program Grant or Capital Grant submission.